



**ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
AGENDA**

Thursday, January 16, 2020, 4:30 pm
Committee Room

Pages

1. CALL TO ORDER
2. ROLL CALL
3. DECLARATION OF CONFLICT OF INTEREST
4. ADOPTION OF PREVIOUS MINUTES
 - 4.1 December 19, 2019 3

Minutes will be uploaded / Circulated on Wednesday, January 15th, 2020
5. PUBLIC PRESENTATIONS
6. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS
7. PRESENTATION OF COMMITTEE REPORTS
8. OUTSIDE BOARD AND COMMITTEE REPORTING
9. UNFINISHED BUSINESS
 - 9.1 Accommodation Tax
 - 9.2 Business Registry
10. PETITIONS
11. CORRESPONDENCE
12. NOTICES OF MOTION
13. COUNCIL REPORTS AND ANNOUNCEMENTS
14. ADDENDUM
15. INTRODUCTION AND CONSIDERATION OF BY-LAWS
16. PUBLIC QUESTION PERIOD
17. CLOSED SESSION

18. **CONFIRMATORY BY-LAW**
19. **SCHEDULING OF NEXT MEETING**
February 20th, 2020 at 4:30 pm.
20. **ADJOURNMENT**



**ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
MEETING MINUTES**

Thursday, December 19, 2019, 4:30 pm
Committee Room

Present: M. Murphy-Foran, Chair, E. Pearce, Member, S. Antunes,
Member, E. Ten Broek, Member, C. Tucker, Member, T. Turner,
Member, L. Blake, Member

D. Marchisella (Ex Officio), C. Patrie, Member, J. Henwood,
Member, M. Thomas, Member

Secretary: D. Gagnon, CAO

1. ROLL CALL

The meeting was called to order by the Chair at 4:30 pm. The Chair recognized and welcomed new member, Mr. Laurie Blake.

2. DECLARATION OF CONFLICT OF INTEREST

3. MINUTES OF THE PREVIOUS MEETINGS

3.1 September 19, 2019

Res#: 20/19

Moved By: S. Antunes

Seconded By: E. Pearce

That the minutes of the September 19, 2019 of the Economic Development Advisory Committee be accepted.

Carried

4. PUBLIC PRESENTATIONS

5. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS

6. PRESENTATION OF COMMITTEE REPORTS**7. UNFINISHED BUSINESS****8. NEW BUSINESS****8.1 Review of Committee Process / Procedures****8.1.1 Notice Provisions and Scope of Agenda Items**

The CAO outlined / reviewed the notice of provisions of the Procedural By-Law and the agenda prepping processes based on lessons learned throughout 2019. A discussion ensued re. scope of agenda items and the process for future meetings.

8.1.2 Committee of the Whole (trial beginning January 2020)

The CAO outlined the process for the Economic Development Advisory Committee reporting when the Committee of the Whole trial period begins in 2020.

8.2 EDAC Priorities 2020 / Communications

Discussion re next steps

A discussion was held re. the focus of the committee in 2020 and efforts to improve and streamline communications.

9. CORRESPONDENCE**10. PUBLIC QUESTION PERIOD****11. ADDENDUM****12. CLOSED SESSION****13. SCHEDULING OF NEXT MEETING**

The next scheduled Economic Development Advisory Committee meeting is Thursday, January 16, 2020 at 4:30 pm.

14. ADJOURNMENT

Res#: 21/19

Moved By: S. Antunes

Seconded By: T. Turner

That the meeting be adjourned at the hour of 5:20 pm.

Carried