



ACCESSIBILITY ADVISORY COMMITTEE  
AGENDA

Wednesday, May 17, 2023, 4:00 pm  
Committee Room

Pages

1. CALL TO ORDER
  - 1.1 Accessibility Advisory Committee Chair Appointment
2. ROLL CALL
3. DECLARATION OF CONFLICT OF INTEREST
4. ADOPTION OF THE PREVIOUS MINUTES
  - 4.1 November 3, 2022 3
5. PUBLIC INPUT SESSION
6. PUBLIC PRESENTATIONS
7. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS
  - 7.1 Report from the Deputy Clerk and Accessibility Coordinator  
Committee Mandate Review 6
  - 7.2 Memo from the Deputy Clerk and Accessibility Coordinator  
Quarterly meeting frequency dates & times. 9
  - 7.3 Memo from the Deputy Clerk & Accessibility Coordinator  
Review of last term items. 10
8. PRESENTATION OF COMMITTEE REPORTS
9. OUTSIDE BOARD AND COMMITTEE REPORTING
10. UNFINISHED BUSINESS
11. PETITIONS

12. CORRESPONDENCE
13. NOTICES OF MOTION
14. ADDENDUM
15. CLOSED SESSION
16. SCHEDULING OF NEXT MEETING
17. ADJOURNMENT



## **ACCESSIBILITY ADVISORY COMMITTEE**

### **MEETING MINUTES**

Thursday, November 3, 2022, 3:30 pm  
Committee Room

Present: T. Turner, Chair  
D. Marchisella, Member Ex officio  
Jeannie Meyer, Member  
Jacquelyn MacKnight, Member  
Caroline Ross, Member

Resources: D. Gagnon, Chief Administrative Officer  
K. Doyle, Temp. Deputy Clerk

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATION OF CONFLICT OF INTEREST**
4. **ADOPTION OF THE PREVIOUS MINUTES**

#### **4.1 September 15, 2022 - Regular**

**Res#: 17/22**

Moved By: Jeannie Meyer

Seconded By: Caroline Ross

That the minutes of the September 15<sup>th</sup> regular meeting be received.

**Carried**

5. **PUBLIC INPUT SESSION**
6. **PUBLIC PRESENTATIONS**
7. **INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS**

#### **7.1 Report from the Deputy Clerk and Accessibility Coordinator**

Re: Elliot Lake Accessibility Audit Program

**Res#: 18/22**

Moved By: Jeannie Meyer

Seconded By: Caroline Ross

That the report from the Deputy Clerk and Accessibility Coordinator be received;

And that the advisory committee review and approve the attached proposed Elliot Lake Accessibility Audit Program;

And that this item be forwarded to a future Public Services Standing Committee meeting for consideration.

**Carried**

**8. PRESENTATION OF COMMITTEE REPORTS****8.1 Presentation from Committee Member Jeannie Meyer**

Volunteer Fair Presentation

**Res#: 19/22**

Moved By: Caroline Ross

Seconded By: D. Marchisella

That the presentation from committee member Jeanie Meyer be received;

And that

**Carried**

**8.2 Presentation from Committee Member Jeannie Meyer**

Secondary Unit Presentation

**Res#: 20/22**

Moved By: D. Marchisella

Seconded By: Caroline Ross

That the presentation from committee member Jeanie Meyer be received;

And that

**Carried**

**9. OUTSIDE BOARD AND COMMITTEE REPORTING****10. UNFINISHED BUSINESS****10.1 Update on the placement of benches (purchased last year)****10.2 Update on bike lanes on arterial roads****11. PETITIONS**

**12. CORRESPONDENCE**

**13. NOTICES OF MOTION**

**14. ADDENDUM**

**15. CLOSED SESSION**

**16. SCHEDULING OF NEXT MEETING**

The next regular scheduled Accessibility Advisory Committee meeting is Tuesday December 13th at 3:30.

**17. ADJOURNMENT**

**Res#: 21/22**

Moved By: D. Marchisella

Seconded By: Caroline Ross

That the meeting be adjourned at the hour of 4:34pm.



## STAFF REPORT

### REPORT FROM THE DEPUTY CLERK AND ACCESSIBILITY COORDINATOR

Re: Accessibility Advisory Committee Mandate - 2022-2026

#### RECOMMENDATION

That the Committee approve the attached mandate;

And that this item be forwarded to the Public Services Standing Committee for approval and adoption.

#### BACKGROUND

At the February 13<sup>th</sup>, 2023 regular meeting of Council the 2022-2026 Council term advisory level committee structure was approved and respective council members were appointed. The City Clerk was then directed to advertise for advisory and board citizen members. In preparation of this each applicable committee secretary had been tasked with updating each of the committee mandates to ensure planning initiatives, community needs and provincial requirements are reflected.

#### ANALYSIS

Based on the research done utilizing previous mandates, AODA stipulations and Elliot Lake specific municipal priorities the attached mandate has been amended and updated in order to reflect the directive approach of the Accessibility Advisory Committee to be amended as needed.

#### FINANCIAL IMPACT

N/A

#### LINKS TO STRATEGIC PLAN

This item is specifically correlated to the City's strategic plan through strong municipal corporate administration and governance and health and community wellness.

#### SUMMARY

It is being recommended that the committee approve the attached mandate to forward to the next regular meeting of the Public Services Committee meeting for approval and adoption.



Committee Name: Accessibility Advisory Committee	
Date of Formation: 2005	
Enabling By-Law: 05-01	
Staff Support: Deputy Clerk & Accessibility Coordinator	Dept. Linkage: Department of Public Works
Total # of Members: 7	Public: 5 Council: 2 (with one serving as Chair) <i>Membership = 7</i>
Meeting Frequency: Quarterly	# of Meetings / Year: 4
Budget: <i>N/A</i>	Top Expenditures: <i>N/A</i>
Indicate Link to Council's Strategic Priorities:	
Economic development & diversification, stabilization and investment readiness	Continued investment into infrastructure
Development of strong partnerships	Environmental stewardship
Strong municipal corporate administration and governance	Strong financial foundation for the municipality
Support in the arts and culture community	Health and community wellness
<p>Reporting Method to Council:</p> <p>To make recommendations through the Public Works Standing Committee and assist Council by advising, reviewing and making comment and recommendations on Federal and Provincial legislations and Municipal Bylaws of the City of Elliot Lake in the interest of people with disabilities citywide. Within the framework of the Goals and Objectives, to deal with community issues relevant to disabled persons.</p>	
Mandate:	
To work toward a barrier-free community for all persons with disabilities and to work with the community to fulfill the mandate of the committee.	
Goals / Objectives:	
<p>The goals of the Accessibility Advisory Committee are to encourage and facilitate accessibility on behalf of all persons with disabilities by:</p> <ol style="list-style-type: none"> <li>1. promoting public awareness, inclusion and sensitivity;</li> <li>2. encouraging co-operation among all service and interest groups to ensure a better community for all persons;</li> </ol>	

- 3. identifying and documenting relevant issues and concerns;
- 4. improving access to housing, transportation, education, recreation and employment, which are the qualities of a five star community;
- 5. improving communication among all levels of government and service agencies to make recommendations re: policy and legislation; and
- 6. Recognizing that the needs of all persons are constantly changing.

**Committee Composition: (qualifications)**

75% of the members must be persons with a disability (visible or invisible)

Clerk/ Council  
Review:

Date:

Signed:





# MEMO

**To: The Accessibility Advisory Committee**  
**From: The Deputy Clerk and Accessibility Coordinator**  
**Date: Wednesday March 17<sup>th</sup>, 2023**  
**Subject: Quarterly Meeting Frequency**

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At the February 13<sup>th</sup>, 2023 regular meeting of Council the 2022-2026 Council term advisory level committee structure was approved on a quarterly meeting frequency. Please see below the proposed meeting schedule for review and approval. This schedule will be tentative and subject to change at the call of the chair.

2023/24	Q2	Q3	Q4	Q1
Accessibility Advisory Committee	May 17 <sup>th</sup>	August 16 <sup>th</sup>	November 15 <sup>th</sup>	February 14 <sup>th</sup>

Respectfully submitted,

Kristine Doyle  
 Deputy Clerk & Accessibility Coordinator



# MEMO

**To: The Accessibility Advisory Committee**  
**From: The Deputy Clerk and Accessibility Coordinator**  
**Date: Wednesday March 17<sup>th</sup>, 2023**  
**Subject: Accessibility Advisory Committee Profile Update**

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Please see below a brief list of the ongoing committee profile. Some of these tasks have been carried over from the previous term at various stages and priority level:

1. The following items have been brought to the attention of the applicable departments
  - Accessible Swings;
  - Smaller scale sensory equipment installation;
  - Additional accessible mats for Sheriffs Creek and pathway to mobi mats at Spine Beach.

2. Elliot Lake Accessibility Audit Program

Recommendation from the December 19<sup>th</sup> Public Services Committee meeting:

*“That the report from the Deputy Clerk and Accessibility Coordinator be received;  
 And that the committee review and approve the attached proposed Elliot Lake  
 Accessibility Audit Program;  
 And that this item be forwarded to a future meeting of Council for consideration,  
 approval and implementation.”*

3. Presented by Committee member during the last meeting of the last Council term:

- “Secondary Suites proposal with emphasis on accessibility a preliminary glance”

4. AODA- Specialized Transit System Audit

- The City is currently working with Huron Lodge to address the Specialized Transit Audit that was presented to the municipality on Wednesday March 8, 2023 resulting in a compliance plan in order to meet the requirements of the audit and as per the standards set out in the AODA.

*2020-2025 City of Elliot Lake Multi-Year Accessibility Plan*

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kristine Doyle".

Kristine Doyle  
Deputy Clerk and Accessibility Coordinator