



AGE FRIENDLY ADVISORY COMMITTEE
AGENDA

Wednesday, May 17, 2023, 5:00 pm
Committee Room

Pages

1. CALL TO ORDER
 - 1.1 Age Friendly Advisory Committee Chair Appointment
2. ROLL CALL
3. DECLARATION OF CONFLICT OF INTEREST
4. ADOPTION OF THE PREVIOUS MINUTES
5. PUBLIC INPUT SESSION
6. PUBLIC PRESENTATIONS
7. INTRODUCTION AND CONSIDERATION OF CORPORATE REPORTS
 - 7.1 Report from the Deputy Clerk and Accessibility Coordinator 1
Committee Mandate Review
 - 7.2 Memo from the Deputy Clerk and Accessibility Coordinator 5
Quarterly meeting frequency dates & times.
 - 7.3 Memo from the Deputy Clerk and Accessibility Coordinator 6
Committee Resource Planning
8. PRESENTATION OF COMMITTEE REPORTS
9. OUTSIDE BOARD AND COMMITTEE REPORTING
10. UNFINISHED BUSINESS
11. PETITIONS

12. CORRESPONDENCE
13. NOTICES OF MOTION
14. ADDENDUM
15. CLOSED SESSION
16. SCHEDULING OF NEXT MEETING
17. ADJOURNMENT

REPORT FROM THE DEPUTY CLERK AND ACCESSIBILITY COORDINATOR

Re: Age Friendly Committee Mandate - 2022-2026

RECOMMENDATION

That the Committee approve the attached mandate;

And that this item be forwarded to the Economic Development Standing Committee for approval and adoption.

BACKGROUND

At the February 13th, 2023 regular meeting of Council the 2022-2026 Council term advisory level committee structure was approved and respective council members were appointed. The City Clerk was then directed to advertise for advisory and board citizen members. In preparation of this each applicable committee secretary had been tasked with updating each of the committee mandates to ensure planning initiatives, community needs and provincial requirements are reflected.

ANALYSIS

Based on the research done utilizing previous mandates, age friendly initiatives and Elliot Lake specific municipal priorities the attached mandate has been amended and updated in order to reflect the directive approach of the Age Friendly Committee to be amended as needed.

FINANCIAL IMPACT

N/A

LINKS TO STRATEGIC PLAN

This item is specifically correlated to the City of Elliot Lakes strategic plan through Strong municipal corporate administration and governance and Health and community wellness

SUMMARY

It is being recommended that the committee approve the attached mandate to forward to the next regular meeting of the Economic Development Standing Committee meeting for approval and adoption.



Committee Name: Age Friendly Committee (Amalgamation of the Youth Advisory and Seniors Advisory Committees)	
Date of Formation: February 13 th , 2023	
Enabling By-Law: 23-18	
Staff Support: Deputy Clerk & Accessibility Coordinator	Dept. Linkage: Economic Development Department
Total # of Members: 13	Public: 12 Council: 2 (with one serving as Chair) Membership = An Age Friendly Advisory Committee is hereby established and shall be composed of 13 members; 5 youth <i>between the ages of 13 and 29</i> and 6 senior community members of the general public to be appointed for term of Council by resolution of Council, 2 members of Council, and one City staff member as recording secretary.
Meeting Frequency: Quarterly	# of Meetings / Year: 4
Budget: N/A	Top Expenditures: N/A
Indicate Link to Council's Strategic Priorities:	
Economic development & diversification, stabilization and investment readiness	Continued investment into infrastructure
Development of strong partnerships	Environmental stewardship
Strong municipal corporate administration and governance	Strong financial foundation for the municipality
Support in the arts and culture community	Health and community wellness
Reporting Method to Council: To make recommendations directly to other standing committees, Mayor and Council on matters related to Age Friendly initiatives in the City of Elliot Lake. The Age Friendly Committee will report directly to the Economic Development Standing Committee with presentations or requests.	

Mandate:

The Age Friendly Advisory Committee is designated by City Council to provide local youth and seniors with activities and assistance where possible. The group comprised of youth and senior delegates will discuss and debate topics such as youth and senior initiatives specifically program support and leadership development. The mandate of the Age Friendly Advisory Committee is to have an advisory role as well as a working role under the Municipal Council with regard to matters that impact on the quality of life of youth and senior citizens in the City of Elliot Lake.

The Age Friendly Advisory Committee will focus on the recommendations in the City's strategic plan, as well as issues brought to the committee from the public, or other City committees, relating to seniors.

Goals / Objectives:

1. To keep Council informed of important matters affecting youth and seniors;
2. To consider any matters that may be referred to the committee by Council or other committees.
3. To identify barriers to access by seniors and youth to City programs and services.
4. To occasionally host youth and senior workshops/forums, conduct surveys to address concerns and needs that affect age friendly initiatives;
5. To act as a positive advocate for youth and seniors.
6. To actively seek input from youth and seniors on matters relating to these portions of the Elliot Lake population.
7. To support events created by the committee that relate to the mandate.
8. To provide leadership experience for youth and seniors.
9. To liaison, solicit input and act as a public forum for issues that affect seniors and youth in the City, and advise Municipal Council as well as City staff, on ways to enrich and enhance the health and quality of life of seniors and youth in the community.
10. The Age Friendly Advisory Committee will also liaison with other committees regarding age friendly matters.
11. To form partnerships in the community with the objective of educating, informing, and improving the quality of life for youth and seniors in our community.
12. To support the initiatives of the Age-Friendly strategies that are based upon the World Health Organization (WHO) principles, and encompass:
 - Respect and support for all citizens

- Access and inclusion for all citizens
- Community engagement in decision making
- Livability
- Accountability
- Promoting independence and wellness for Seniors

Committee Composition: (qualifications)

The Age-Friendly Advisory Committee will be governed by the City of Elliot Lake Procedural By-law.

"Quorum" means a majority (50% + 1) of the number of voting members.

Clerk/ Council
Review:

Date:

Signed:



MEMO

To: The Age Friendly Committee
From: The Deputy Clerk and Accessibility Coordinator
Date: Wednesday March 17th, 2023
Subject: Quarterly Meeting Frequency

At the February 13th, 2023 regular meeting of council the 2022-2026 term advisory level committee structure was approved on a quarterly meeting frequency. Please see below the proposed meeting schedule for review and approval. This schedule will be tentative and subject to change at the call of the chair.

2023/24	Q2	Q3	Q4	Q1
Accessibility Advisory Committee	May 17 th	August 16 th	November 15 th	February 14 th

Respectfully submitted,

Kristine Doyle
Deputy Clerk & Accessibility Coordinator



MEMO

To: The Age Friendly Committee
From: The Deputy Clerk and Accessibility Coordinator
Date: Wednesday March 17th, 2023
Subject: Age Friendly Advisory Committee Planning

At the February 13th regular meeting of Council a resolution was passed to amalgamate the previous youth and seniors into one age friendly advisory committee to aid in age friendly initiatives. The makeup of this committee as stated in the committee mandate is as follows:

“An Age Friendly Advisory Committee is hereby established and shall be composed of 13 members; 5 youth between the ages of 13 and 29 and 6 senior community members of the general public to be appointed for term of Council by resolution of Council, 2 members of Council, and one City staff member as recording secretary.”

The youth portion of the committee mandate still needs to be fulfilled. The committee can discuss a youth recruitment approach for applicants to be submitted and approved by Council in order to have the full committee appointed by the next quarterly meeting.

Respectfully submitted,

Kristine Doyle
Deputy Clerk and Accessibility Coordinator